Integration Day Assignment

Please take your time and answer the following questions about your co-op placement. This information is helpful to me in determining your learning at co-op and therefore your mark. I will also use this information to update your PPLP.

1. Employer Expectations:

   (a) In *paragraph* form begin by writing out what your typical day looks like at work. What specifically do you do from day to day at work?

   (b) In point form list what you believe the employer expectations are for your work. What does the employer expect from you as it relates to work? Some examples are: arrive on time, phone if you’re going to be absent from work, greet customers, ask questions if you don’t understand something, sort books etc.. This should be an extensive list of points (long).

3. Transferable skills:

   - What are the transferable skills you are learning at work?

   - What skills would you still like to learn or do you think are available for you to keep working on?

   - What skills that you learned from school, other jobs, or life do you bring to the job?